



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

THE SHEPHERD'S STAFF

License #: 5251

Director: MAEGAN KING

Inspection Date: 09/29/2021

Annual/Mid Inspection

Inspector: Lakisha Dean-Everett

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During facility review 3 children were found with no valid 121 form. Children with no 121 form may not return until a valid 121 is on file at the facility. The director will be responsible for ensuring all children have a valid 121 on file at the facility. The date for completed compliance is October 13, 2021.
Person Responsible: Emmalee Roberts **Date for Completion:** 10 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Toddler Classroom Violations Cited

Room 1 - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

Preschool Classroom Violations Cited

2A - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Room 3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

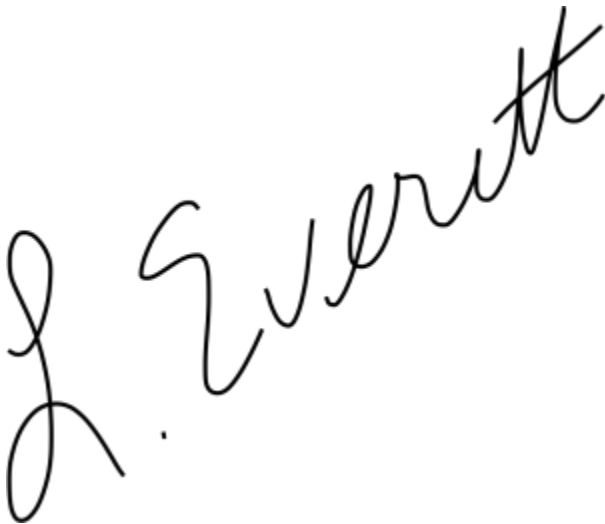
Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to be "Emma R.", written in a cursive style.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to be "J. Everett", written in a cursive style.