



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

FUMC CHILD DEVELOPMENT CENTER

License #: 1599

Director: KAREN CLIETT, ASST. DIRECTOR

Inspection Date: 07/12/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

### Program Administration Violations Cited

1. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
2. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
3. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
4. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

### Plan of Correction

1. **POC:** Based on review of facility records, the Two-Week Cycle of Menus Form # 444 (revised) was not completed prior to the renewal Inspection. Person responsible for maintaining compliance of the record deficiencies will be Mrs. Karen Cliett, Interim Director. Compliance due for completion by 08/31/2023.  
**Person Responsible:** Karen Cliett **Date for Completion:** Due By 08/31/2023
2. **POC:** Based on review of facility records, the Fire Survey Form # 333 (revised) was not completed prior to the renewal Inspection. Person responsible for maintaining compliance of the record deficiencies will be Mrs. Karen Cliett, Interim Director. Compliance due for completion by 08/31/2023.  
**Person Responsible:** Karen Cliett **Date for Completion:** Due By 08/31/2023
3. **POC:** Based on review of facility records, the licensing official observed staff in need of contact hours for the current licensure year; staff development training incomplete prior to the renewal Inspection. Person responsible for maintaining compliance of the record deficiencies will be Mrs. Karen Cliett, Interim Director. Compliance due for completion by 09/30/2023.  
**Person Responsible:** Karen Cliett **Date for Completion:** Due By 09/30/2023
4. **POC:** Rule 1.6.3 (8) states in part, ???Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The

certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed one (1) child record lacked a current MSDH 121 form. Person responsible for maintaining compliance of the record deficiencies will be Mrs. Karen Cliett, Interim Director. Compliance due for completion by 07/26/2023. (14 days) Note: The child cannot return past the (14 day grace period) without a valid MSDH Form 121.

**Person Responsible:** Karen Cliett **Date for Completion:** Due By 07/26/2023

## **Kitchen Violations Cited**

No violations cited.

## **Nutritional Guidelines Violations Cited**

No violations cited.

## **Playground Violations Cited**

No violations cited.

## **Infant Classroom Violations Cited**

RM 111 (INFANTS) - Classroom Number: 111

No violations cited.

Infant Classroom - Classroom Number: 111

## **Toddler Classroom Violations Cited**

RM 112 ( ONE YR. OLDS) - Classroom Number: 112

No violations cited.

Toddler Classroom - Classroom Number: 112

RM 114 (ONE - TWO YRS.) - Classroom Number: 114

No violations cited.

Toddler Classroom - Classroom Number: 114

## **Twos Classroom Violations Cited**

RM 113 - Classroom Number: 113

No violations cited.

Twos Classroom - Classroom Number: 113

## **Preschool Classroom Violations Cited**

RM 115 (THREE YRS. OLD) - Classroom Number: 115

No violations cited.

Preschool Classroom - Classroom Number: 115

RM 116 (FOUR YRS. OLD) - Classroom Number: 116

No violations cited.

Preschool Classroom - Classroom Number: 116

### **School Age Room Violations Cited**

RM 100 (AFTER-SCHOOL AGE) - Classroom Number: 100

No violations cited.

School Age Room - Classroom Number: 100

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

A handwritten signature in black ink, reading "Karen Christ". The signature is written in a cursive, flowing style.

### **MSDH Licensure Representative Signature**

A handwritten signature in black ink, reading "Jennifer Smith". The signature is written in a cursive, flowing style.