



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

MANTACHIE HEADSTART CENTER

License #: 3800

Director: PHYLLIS KITCHENS

Inspection Date: 02/15/2022

Annual/Mid Inspection

Inspector: Kristen Taylor

### Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

#### Plan of Correction

1. **POC:** During review of records, CCFI observed several children that need updated 121s. Facility will have updated copies on file by March 1, 2022. Once received, facility will send copies to CCFI. If facility does not have updated 121s on file by March 1st, the child cannot return until there is.  
**Person Responsible:** Director    **Date for Completion:** March 1, 2022

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

No violations cited.

### Preschool Classroom Violations Cited

Unit 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Unit 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Unit 3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

A handwritten signature in black ink that reads "Phyllis Litchner". The signature is written in a cursive style with a large, sweeping loop at the end.

### **MSDH Licensure Representative Signature**

A handwritten signature in black ink that reads "Kristin Taylor". The signature is written in a cursive style with a large, sweeping loop at the end.