



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

CREATIVE ARTS CHRISTIAN ACADEMY, INC.

License #: 0563

Director: MAY SARTIN

Inspection Date: 07/21/2022

Annual/Mid Inspection

Inspector: Tonya Broger

Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
4. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
5. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)
6. **Out of Compliance:** If facility doesn't provide liability insurance, a statement is in the child's record signed by the parent. (Rule 1.4.1 Page 15)
7. **Out of Compliance:** Proof of licensed pest control contractor is provided. (Rule 1.11.14 Page 62)
8. **Out of Compliance:** All vehicles have current licenses and registrations. (Rule 1.15.2 Page 75)

Plan of Correction

1. **POC:** The facility will request the required MSDH CCL background checks for all applicable staff to obtain the required FBI Letter of Suitability.
Person Responsible: Stephen Ingram, Facility Director **Date for Completion:** 14 Days
2. **POC:** The facility will provide a copy of the updated staff roster, child roster, facility policies, and all facility documentation required for onsite review and to complete the facility license renewal.
Person Responsible: Stephen Ingram, Facility Director **Date for Completion:** 14 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)
2. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
3. **Out of Compliance:** Wood surfaces are smooth and properly treated (documentation is provided of wood treatment). (CPSC 2.5.5 Page 12)
4. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Infant Classroom Violations Cited

Infant - Classroom Number: 3

1. **Out of Compliance:** An individual activity plan is in place for any children that have special needs that is developed by a person with a bachelors or advanced degree in a discipline related to disabilities, as appropriate. Plan is reviewed at least once every 12 months. (Rule 1.20.2 Page 87)

Infant Classroom - Classroom Number: 3

Toddler Classroom Violations Cited

Toddlers - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

Older One Year Olds - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Twos Classroom Violations Cited

Two Year Old - Classroom Number: 4

No violations cited.

Twos Classroom - Classroom Number: 4

Preschool Classroom Violations Cited

Three Year Olds -Left Side Of Room 5 - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

School Age Room Violations Cited

Schoolage-Right Side of Room 5 - Classroom Number: 5

1. **Out of Compliance:** School age children are not grouped together with younger children in any single area during normal classroom and playground or water activities. School age children are not grouped together with other age groups except during arrival and departure times. (Rule 1.8.2 & Rule 1.22.2 Pages 38 & 91)

School Age Room - Classroom Number: 5

1. **POC:** The facility will need to review the current facility floor plan and room arraignments to comply with the MSDH CCL regulatory guidelines which state that school age children should not be grouped in the same area with preschool children.

Person Responsible: Stephen Ingram, Facility Director **Date for Completion:** Immediately

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "Stephen Ingram". The signature is written in a cursive, flowing style.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to be a stylized "D" followed by "2" and a long horizontal line, with "CCLF 311" written below it.