



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

KJ'S ACADEMY, INC

License #: 6584

Director: KATISA JOHNSON

Inspection Date: 01/18/2023

Annual/Mid Inspection

Inspector: Tera German

Program Administration Violations Cited

1. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
2. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
3. **Out of Compliance:** At least one staff member with valid CPR/First Aid certification is onsite. (Rule 1.8.1 Page 38)
4. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
5. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
6. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
7. **Out of Compliance:** All volunteer records are present and up-to-date. (Rule 1.6.5 Page 31)
8. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** No director nor designee was present during inspection. The one staff present had no knowledge of whereabouts of staff nor children files. Therefore, the licensing official could not observe any files. The staff called owner/director while licensing official was present and she (owner/director) stated she would be on her way. Director did not arrive before licensing official's departure. POC will be completed once I speak with Director

Person Responsible: Owner/Director **Date for Completion:**

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Toddler Classroom Violations Cited

Toddlers - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

no director
nor designee
was present

MSDH Licensure Representative Signature

Lora
German