



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

KIDZ 1ST LEVEL LEARNING CENTER

License #: 7112

Director: SELLENA HUNTER

Inspection Date: 09/07/2023

Annual/Mid Inspection

Inspector: Jemeria Davis

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** Insurance adequately covers transportation of children. (Rule 1.15.2 Page 75)

Plan of Correction

1. **POC:** Facility had no updated student roster. Licensing official informed owner/director an alphabetical children's roster must be in the facility binder at all times and must match records on file (MSDH 121 forms). Student roster must include full name and date of enrollment. Facility had no updated staff roster. Licensing official informed owner/director an alphabetical staff roster must be in the facility binder at all times and must match records on file (MSDH 121 forms and letter of suitability). Staff roster must include full name, date of birth and date of hire. Rule 1.5.2 (1)-Staff shall not start until a valid letter of suitability is provided. Licensing official observed 1 staff with no letter of suitability on file and 1 staff with an expired letter of suitability. Licensing official informed owner/director staff must leave the facility immediately. Staff shall not return back to work until a valid letter of suitability is provided. Staff was present during inspection visit. Owner informed staff to leave to submit fingerprint cards today. During inspection visit, director could not provide proof of vehicle insurance that adequately covers the transportation of children. Licensing official informed director all vehicle insurance cards should be kept on the van/bus/car at all times. Director did not have a copy of vehicle insurance on file at the facility.
Person Responsible: Director **Date for Completion:** 9/8/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)

Plan of Correction

1. **POC:** The following must be corrected on the playground: 1. Adequate surfacing should be added under and around playground equipment. 2. All grass/weeds that is growing through surfacing on playground has to be treated and removed. Per the director, she will email the owner of the building on today to have all playground violations corrected as soon as possible. A follow up will be conducted.
Person Responsible: Director **Date for Completion:** 9/30/2023

Toddler Classroom Violations Cited

1 Year Olds - Classroom Number: 3

1. **Out of Compliance:** Proper staff to child ratio maintained. (Rule 1.8.1)
2. **Out of Compliance:** Individual hooks or compartments are provided for each child to store personal possessions. Hooks are spaced so belongings do not touch and are at a height suitable to prevent injury. (Rule 1.10.5 Page 47)

Toddler Classroom - Classroom Number: 3

1. **POC:** Rule 1.8.1 (1)-Licensing official observed (11) 1 year olds to 1 caregiver. This classroom was out of staff to child ratio by 2 students. Per the director, she will be able to assist the caregiver after the inspection visit. This violation was corrected before inspection visit was over. Director stated she will be sure to inform staff to keep all children's belongings separated at all times.
Person Responsible: Director **Date for Completion:** 9/8/2023

Preschool Classroom Violations Cited

3 Year Olds - Classroom Number: 2

1. **COS:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)

Preschool Classroom - Classroom Number: 2

School Age Room Violations Cited

School Age - Classroom Number: 1

1. **Out of Compliance:** Daily schedule is posted in classroom. (Rule 1.4.6(b) Page 18)
2. **Out of Compliance:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
3. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)

School Age Room - Classroom Number: 1

1. **POC:** Per the director, they were in the process of painting the classroom walls but noticed the paint was a different color than the original paint so they have not finished painting the walls but it will be completed within a few weeks. Director also stated she will be sure to post the evacuation route and daily schedule on wall. Licensing official also informed director if classroom #4 that is listed on the maximum capacity worksheet is no longer being utilized as a classroom it will have to be removed from the center's capacity. Per the owner, the facility was utilizing the space as a storage because they could not hire a teacher for that room but they will clean out the room immediately and set it back up as a classroom. A follow up will be conducted.

Person Responsible: Owner/Director **Date for Completion:** 9/8/2023

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "Selma D. Harte". The signature is written in a cursive style with a large initial 'S' and a distinct 'H'.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "J. Harte". The signature is written in a cursive style with a large initial 'J' and a distinct 'H'.