



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

ICS CENTRAL OFFICE EARLY HEAD START

License #: 7592

Director: ROSIE WILLIAMSON

Inspection Date: 10/13/2022

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed one child that needs an updated 121. The facility will have updated 121 on file at the facility by October 27th. Once received, the facility will send copies to CCFI. If the facility does not have updated copy on file at the facility by October 27th, the child cannot return until there is.

Person Responsible: Director **Date for Completion:** October 27, 2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Room 1 - Classroom Number: 1

No violations cited.

Infant Classroom - Classroom Number: 1

Room 3 - Classroom Number: 3

No violations cited.

Infant Classroom - Classroom Number: 3

Toddler Classroom Violations Cited

Room 2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Room 5 - Classroom Number: 5

No violations cited.

Toddler Classroom - Classroom Number: 5

Room 4 - Classroom Number: 4

No violations cited.

Toddler Classroom - Classroom Number: 4

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in cursive script that reads "Rosie Williams". The signature is written in black ink and is positioned below the "Child Care Director Signature" heading.

MSDH Licensure Representative Signature

Kristen Taylor

Ramona Bowden