



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

BURNSVILLE HEADSTART

License #: 1034

Director: LINDA INLOW

Inspection Date: 10/14/2021

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed 8 children that needed updated 121s. Facility will get updated 121s by October 28th and will send copies to CCFI. If there is not updated 121s on file at the facility by October 28th, the children cannot return to the facility until there is.
Person Responsible: Director **Date for Completion:** October 28, 2021
2. **POC:** During review of records, the CCFI observed that the fire/disaster log has not been updated. The facility will conduct Fire/Disaster drill by the 25th of every month. The facility will send updated log to CCFI by October 28th.
Person Responsible: Director **Date for Completion:** October 28, 2021

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Preschool Classroom Violations Cited

Room 1-Unit 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Room 2- Unit 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Linda Johnson". The script is cursive and fluid.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Kristin Taylor". The script is cursive and fluid.