



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

EMERSON FAMILY SCHOOL

License #: 2392

Director: MARY COLEMAN

Inspection Date: 08/21/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of the facility records, the Fire Survey Form 333 was not complete prior to the renewal inspection. Person responsible for maintaining compliance of record deficiencies will be Mrs. Mary Coleman, Director. Compliance due for completion by 09/30/2023.
Person Responsible: Mary Coleman **Date for Completion:** Due By 09/30/2023
2. **POC:** Rule 1.6.3 (8) states in part, "Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Based on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed three (3) child records lacked a current MSDH 121 form. Person responsible for maintaining compliance of record deficiencies will be Mrs. Mary Coleman, Director. Compliance due for completion by 09/05/2023.
Person Responsible: Mary Coleman **Date for Completion:** Due By 09/05/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

1. **COS:** Age appropriate utensils, plates, bowls, cups, and dining area provided.

Playground Violations Cited

1. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Plan of Correction

1. **POC:** Based on tour of the facility, observed tree limbs hanging lower than 7 ft. from ground and vegetation hanging over fencing. Person responsible for maintaining compliance of buildings and grounds deficiencies will be Mrs. Mary Coleman, Director. Compliance due for completion by 09/21/2023.

Person Responsible: Mary Coleman **Date for Completion:** Due By 09/21/2023

Twos Classroom Violations Cited

7 (2 Yrs. Old) - Classroom Number: 7

No violations cited.

Twos Classroom - Classroom Number: 7

9 (2 Yrs. Old) - Classroom Number: 9

No violations cited.

Twos Classroom - Classroom Number: 9

11 (2 Yrs. Old) - Classroom Number: 11

No violations cited.

Twos Classroom - Classroom Number: 11

Preschool Classroom Violations Cited

2 (4 Yrs. Old) - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

3 (3-4 Yrs. Old) - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

4 (4 Yrs. Old) - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

6 (3-4 Yrs. Olds) - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

8 (3 Yrs. Old) - Classroom Number: 8

No violations cited.

Preschool Classroom - Classroom Number: 8

10 (3 Yrs. Old) - Classroom Number: 10

No violations cited.

Preschool Classroom - Classroom Number: 10

5 (3-4 Yrs. Old) - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Mary F. Coleman". The signature is written in a cursive style with a large, stylized "M" and "C".

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Jennifer Zuercher". The signature is written in a cursive style with a large, stylized "J" and "Z".