



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

EMERSON FAMILY SCHOOL

License #: 2392

Director: MARY COLEMAN

Inspection Date: 08/12/2022

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of facility records, the Fire Survey Form 333 was not completed prior to the renewal inspection. Person responsible for maintaining compliance on record deficiencies is Ms. Mary Coleman, Director. Compliance due for completion by 09/30/2022.
Person Responsible: Mary Coleman **Date for Completion:** Due By 09/30/2022
2. **POC:** Based on review of facility records, the licensing official observed staff in need of contact hours for the current licensure year. Person responsible for maintaining compliance on record deficiencies is Ms. Mary Coleman, Director. Compliance due for completion by 10/31/2022
Person Responsible: Mary Coleman **Date for Completion:** Due By 10/31/2022
3. **POC:** Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed three (3) children records lacked a current MSDH 121 form. Person responsible for maintaining compliance on record deficiencies is Ms. Mary Coleman, Director. Compliance due for completion by 08/26/2022.
Person Responsible: Mary Coleman **Date for Completion:** Due By 08/26/2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** All bolts on equipment and fences are no more than two threads beyond the nut. (Rule 1.11.9 Page 59)
2. **COS:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Plan of Correction

1. **POC:** Based on tour of the facility, the licensing official observed bolts exceeding two threads on double gates and corner-ends of chain-linked fencing. Person responsible for maintaining compliance on playground deficiencies is Ms. Mary Coleman, Director. Compliance due for completion by 08/26/2022.
Person Responsible: Mary Coleman **Date for Completion:** Due By 08/26/2022

Twos Classroom Violations Cited

8 - Classroom Number: 8

No violations cited.

Twos Classroom - Classroom Number: 8

7 - Classroom Number: 7

No violations cited.

Twos Classroom - Classroom Number: 7

9 - Classroom Number: 9

No violations cited.

Twos Classroom - Classroom Number: 9

11 - Classroom Number: 11

No violations cited.

Twos Classroom - Classroom Number: 11

Preschool Classroom Violations Cited

3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

5 - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

4 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

6 - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

8 - Classroom Number: 8

No violations cited.

Preschool Classroom - Classroom Number: 8

10 - Classroom Number: 10

No violations cited.

Preschool Classroom - Classroom Number: 10

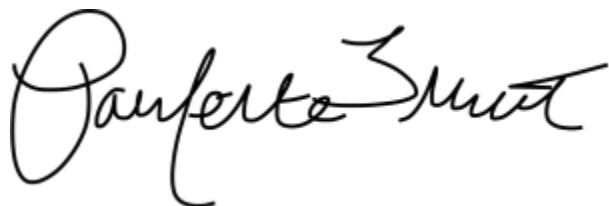
Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Mary F. Coleman". The script is cursive and fluid.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Jennifer Smith". The script is cursive and fluid.