



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

MANTACHIE HEADSTART CENTER

License #: 3800

Director: PHYLLIS KITCHENS

Inspection Date: 08/24/2022

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed children that needed updated 121's. The facility will have updated 121's on file at the facility by September 07, 2022. When received copies will be sent to CCFI. If the facility does not have updated 121's by September 07, 2022, the children can not return until they do have updated 121's.

Person Responsible: Director **Date for Completion:** September 07,2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Preschool Classroom Violations Cited

Room 2-Unit 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Room 1-Unit 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Room 4-Unit 3 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Phyllis Kitchens". The script is cursive and fluid.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Ramona Bauden". The script is cursive and fluid.A handwritten signature in black ink that reads "Kristen Taylor". The script is cursive and fluid.