



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

RICHARD BRANDON HEAD START CENTER

License #: 0870

Director: CHRISTI BROWN

Inspection Date: 01/11/2023

Annual/Mid Inspection

Inspector: Joycelyn Woods

### Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

#### Plan of Correction

1. **POC:** Facility has 2 staff with no letter of suitabilities on file. Licensing Official verified one staff's letter by calling fingerprint. 1 other staff did not feel comfortable with giving fingerprint department her info over phone. Licensing official asked staff if she could provide the letter herself, because if not she would have to leave facility immediately until letter is produced to center administrator and staff stated that she could provide letter. After staff looking through emails, staff could not provide letter. Staff was the caregiver of 13 children ages 4 years old. Staff was asked to leave the facility due to not having a valid letter of suitability on file at the facility. It was told to the director that staff may not return to the facility until letter is provided. Director tried to contact central office, but no success. Licensing official gave technical assistance to the director about having valid letters on all employees that come to the facility including subs.

**Person Responsible:** Christi Brown **Date for Completion:** 1/20/22

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

1. **Out of Compliance:** No standing water is present on playground or in/on playground equipment or walkways. (CPSC 2.4.2.2(5) Page 10)

# Preschool Classroom Violations Cited

A - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

B - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

C - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

## Legend

- COS: Corrected on Site
- POC: Plan of Correction

## Child Care Director Signature

A handwritten signature in black ink, appearing to read "Christa Albarran". The signature is fluid and cursive, with the first name "Christa" written in a larger, more prominent script than the last name "Albarran".

## MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "J. W. Dool". The signature is fluid and cursive, with the first name "J." written in a smaller script than the last name "Dool".