



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County LeeDate 1-13-2020Facility Name Creative MindsLicense Number 7188Purpose RenewalCapacity 40

All Items In Red Are Critical

	In	Out	COS	N/A
Qualified director present - <u>designate</u>	☒	☐	☐	☐
Proper staff to child ratio present	☒	☐	☐	☐
Room and playground capacity met	☒	☐	☐	☐
Center capacity met	☒	☐	☐	☐
License/complaint visible	☒	☐	☐	☐
Certified food manager	☒	☐	☐	☐

Sanitation Approved

Garbage and garbage bins maintained	☒	☐	☐	☐
Vector control maintained	☒	☐	☐	☐
Water system approved and functioning	☒	☐	☐	☐
Waste water system approved and functioning	☒	☐	☐	☐
Food service approved	☒	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

Age/Child/Staff Name

Rm#1	3-15-Caregiver#1
Rm#2	Caregiver#2
Rm#3	2-8-Caregiver#3
Rm#4	Infant-3-Caregiver#4
5.	
6.	
7.	

Other Items - Must be corrected

	In	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☒	☐	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

Walls, ceilings, floors, toys, equipment clean and in good repair	☒	☐	☐	☐
Lighting approved	☒	☒	☐	☐
Heating/cooling approved	☒	☒	☐	☐
Ventilation adequate	☒	☐	☐	☐
Glass approved and shielded	☒	☐	☐	☐
Telephone on premises, available, and functioning	☒	☐	☐	☐
Electrical outlets protected	☒	☐	☐	☐
Large appliances located properly	☒	☐	☐	☐
Sinks and toilets working properly	☒	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☒	☐	☐	☐
Children barred from kitchen	☒	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☒
Exits, doors and fastening devices single action approved and in good working order	☒	☐	☐	☐
Exits unobstructed	☒	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☒	☐	☐	☐
First aid kits stocked and easily accessible	☒	☐	☐	☐
Playground area clean, shaded, well drained and equipped and fence in good repair	☒	☐	☐	☐
Playground equipment meets standards	☒	☐	☐	☐
Pool area clean, fenced, and adequately maintained	☐	☐	☐	☒
Diaper changing stations adequate in number and each fully supplied (number <u>2</u>)	☒	☐	☐	☐

Center Director/Individual

Child Care Representative

White Copy - Facility File

Yellow Copy - Facility Operator

Mississippi State Department of Health

12-10-08

Form No. 281



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District IIDate 1-13-2020

Name	<u>Greative Minds</u>	License No.	<u>7188</u>
Address	<u>2121 W. Main St. Tupelo 38801</u>		
	Center/Organization/Individual		
Purpose	<u>Renewal</u>	Director	<u>Kimberly Pegues</u>
Mileage Start		Mileage End	
County	<u>Lee</u>	Telephone No.	<u>662-255-8941</u>
Time In	<u>11:45</u>	Time Out	<u>2:40</u>
		Total Time	

Findings/Comments Here for a renewal inspection.
Application and fees must be submitted online
at www.health.ms.com by March 31, 2020.
Fire form and menus have been provided to
the facility. Fire form and menus must be
submitted to the licensing official by March
31, 2020.

The licensing official met the designee upon
arrival. The director was not at the facility.
The director arrived at the facility about
12:00 pm. Questionnaire provided to the director.

Kitchen received an "A"-no critical violations in the
kitchen.

Playground in compliance.

Employees' MSDH Form #121 in compliance.
Employees' Letter of Suitability in compliance.

Subchapter II: Buildings and Grounds
Deficiency: Rule 1.11.1(18) states in part, "Every
child care facility which use no electric heating
and/or cooling systems... shall have sufficient
carbon monoxide monitors placed appropriately."

[Signature] Kimberly Clark
 Center Director/Designee/Individual Child Care Representative

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 Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 1-13-2020

Facility Name Creative Minds

License No. 7188

Findings: Based on observation while touring the facility, the second building has a gas heater without a carbon monoxide monitors.

Plan of Correction

The owner/director will have the appropriate number of carbon monoxide monitors installed in the second building by Tuesday, January 21, 2020. k/f

The owner/director will also consult with the local fire marshalls to ensure the gas heater meets the local fire and safety codes.

The licensing official also recommends the barrier around the gas heater to be extended.

Subchapter 6: Records

Deficiency: Rule 1.6.4(1, b) states in part, "Documentation of education."

Findings: Based on observation while reviewing records, one (1) employee does not have documentation of education on file at the facility.

Plan of Correction

The owner/director will request documentation of education from employee and submit the the licensing official by Tuesday, January 21, 2020.

In the future, documentation of education will be on file at the facility before the employee's first day at work. k/f

Subchapter 6: Records

Deficiency: Rule 1.6.7(1, e) states in part, "Date of acceptance."

Findings: Based on observation while reviewing records, a date of acceptance is not documented for each

Center Director/Designee/Individual

Child Care Representative

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 1-13-2020

Facility Name Creative Minds

License No. 7188

child.

Plan of Correction

The owner/director will update children's information documenting each child's date of acceptance by Tuesday, January 21, 2020.

Subchapter (6) Records

Deficiency: Rule 1.6.3(e) states in part, "MSDH Form #121 for both staff and children at the facility."

Findings: Based on observation while reviewing records, four (4) children need an updated MSDH Form #121.

Plan of Corrections

The owner/director will request update MSDH Form #121 and submit to the licensing official by Monday, January 27, 2020 on the children cannot return to the facility. KR

Technical Assistance

- Infants and toddlers shall have a daily written report including child's disposition, bowel movements, and eating and sleep patterns. Daily reports were not being done for toddlers. Corrected on site. Rule 1.7.4

- Only fitted sheets are allowed in cribs. Rule 1.9.4 (5, c) An infant has a blanket in the crib while trying to sleep. Blanket was removed. Corrected on site

[Signature]
Center Director/Designee/Individual

[Signature]
Child Care Representative

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 1-13-2020

Facility Name Creative Minds

License No. 7188

~~Technical Assistance~~

- Room #2 is to be set up as a classroom for the overflow of children in room #1. The freezer must be removed by Friday, January 17, 2020. Room #1 capacity is 12. Room #1 had 15 children napping during the inspection. Three (3) children and one (1) caregiver were move to room #2 after nap time. Rule 1.11.2(1,9)

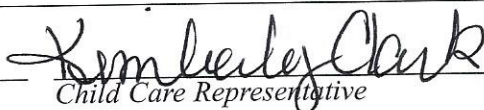
- Contact hours are due by Friday, April 17, 2020. Please send a copy of staff roster and a copy of each certificate earned for each employee to the licensing official.

- Current auto insurance has been received.

- The licensing official observed Atmos at the facility inspecting the gas heater to ensure everything is installed properly.

Class I and II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension or revocation of license.


Center Director/Designee/Individual


Child Care Representative

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name Creative Minds License No. 7188 Date 1-13-2020

- | | Yes | No | N/A | |
|-----|-------------------------------------|-------------------------------------|-------------------------------------|--|
| 1. | ☒ | ☐ | ☐ | Policies and procedures (Parent's Handbook) {Rule 1.4.1} |
| 2. | ☒ | ☐ | ☐ | Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)} |
| 3. | ☒ | ☐ | ☐ | Approved arrival and departure procedures {Rule 1.4.1 (2)} |
| 4. | ☒ | ☐ | ☐ | Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)} |
| 5. | ☒ | ☐ | ☐ | Attendance records for children and staff {Rule 1.6.3 (1)} |
| 6. | ☒ | ☐ | ☐ | Current alphabetical roster of children (includes date of birth) {Rule 1.6.3 (2)} |
| 7. | ☒ | ☐ | ☐ | Current staff roster (includes date of birth & date of hire) {Rule 1.6.3 (3)} |
| 8. | ☒ | ☐ | ☐ | Monthly records of fire/disaster drills {Rule 1.6.3 (5)} |
| 9. | ☐ | ☐ | ☒ | Medication record with date, time, signature for 90 days {Rule 1.6.3 (6)} |
| 10. | ☐ | ☒ | ☐ | Immunization Records for Children and Staff {Rule 1.6.3 (8)} |
| 11. | ☐ | ☒ | ☐ | Personnel records (attach employee's records form) {Rule 1.6.4} |
| 12. | ☐ | ☐ | ☒ | Volunteer records {Rule 1.6.5 & Rule 1.6.6} |
| 13. | ☐ | ☒ | ☐ | Children records (attach children's records form) {Rule 1.6.7} |
| 14. | ☐ | ☐ | ☒ | Reports of serious occurrences made as required {Rule 1.7.1} |
| 15. | ☐ | ☐ | ☒ | Communicable diseases reported as required {Rule 1.7.3} |
| 16. | ☐ | ☒ | ☐ | Daily written reports provided to parents for infants and toddlers {Rule 1.7.4} |
| 17. | ☒ | ☐ | ☐ | Staff present who hold valid CPR and First Aid Certification {Rule 1.8.1 (4) & (5)} |
| 18. | ☒ | ☐ | ☐ | Age appropriate program of activities posted in each room {Subchapter 9} |
| 19. | ☒ | ☐ | ☐ | Required toys present in infant room {Rule 1.10.1 (2)} |
| 20. | ☒ | ☐ | ☐ | Required toys present in toddler room {Rule 1.10.1 (3)} |
| 21. | ☒ | ☐ | ☐ | Required toys present preschool room {Rule 1.10.1 (4)} |
| 22. | ☒ | ☐ | ☐ | Licensed pest control contractor {Rule 1.11.14} <u>Henderson Pest Control</u> |
| 23. | ☐ | ☐ | ☒ | Pets present (proof of immunization as required, signed by veterinarian) {Rule 1.12.6} |
| 24. | ☒ | ☐ | ☐ | Appropriate discipline policy followed {Subchapter 14} |
| 25. | ☒ | ☐ | ☐ | Appropriate transportation policy followed {Subchapter 15} |
| 26. | ☒ | ☐ | ☐ | Infant feeding schedules posted (Appendix C, VII) |

Comments/Recommendations _____

- ☒ Pass -
 License to be issued: ☒ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

☒ Director

☐ Designee

Kimberly Clark
 Child Care Representative

Food Service Facility Inspection Results

PIMS ID 7188	Facility Name, Address Creative Minds 2121 W. Main St. Tyng 38801	Date 1-13-2020
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CRITICAL VIOLATIONS

CORRECTION PLAN AND SCHEDULE

Kitchen received an "A"
- no critical violations
in the kitchen.

☐ 92020 Scheduled ☐ 92030 Followup ☐ 92040 Complaint ☐ 92050 Consultation ☐ 92070 Plan Review/Const. ☐ 92080 No Inspection ☐ 92090 Restaurant Training	☒ 92010 Permit No Charge ☐ 92015 Permit 1 \$30.00 ☐ 92011 Permit 2 \$100.00 ☐ 92012 Permit 3 \$150.00 ☐ 92013 Permit 4 \$200.00
Permit Date	Environmental Code KP2
Please Remit within 10 days to:	

K. Rogers
Certified Manager

7188
Licence Number

Facility Signature <u>[Signature]</u>
Environmental Signature <u>Kimberly Clark</u>

White Copy - Facility
Yellow Copy - PIMS
Pink Copy - Environmentalist

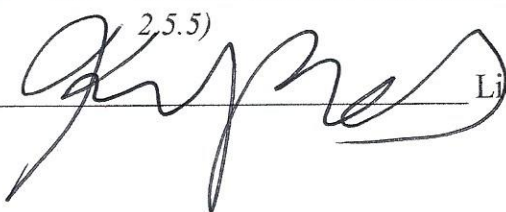
Child Care Licensure Playground Checklist

Center Name Creative Minds Inspection Date 1-13-2020

YES NO N/A

- ☒ ☐ ☐ 1. Playground fence less than 3 1/2" from surface. (Rule 1.11.9 (8), pg 48) In good repair, with no gaps? (Rule 1.11.9 (8), pg 48)
- ☒ ☐ ☐ 2. 2 entrances/exits, with one being remote from the building? (Rule 1.11.9 (8), pg 48)
- ☒ ☐ ☐ 3. Is surfacing adequate? If not, where is it inadequate? (CPSC, 2.4.2, pg8)
- ☒ ☐ ☐ 4. AC units, high-voltage cabling/wires inaccessible? (Rule 1.11.9 (5), pg 47)
- ☒ ☐ ☐ 5. No standing water present on playground or in/on playground equipment or walkways? (CPSC 2.4.2.2-5, pg 10)
- ☒ ☐ ☐ 6. Toys & equipment in good repair? (none broken/deteriorating) (Rule 1.10.2 (2), pg 36)
- ☒ ☐ ☐ 7. Sidewalks provide smooth walking surface? (no trip hazards) (CPSC 3.6, pg 15)
- ☒ ☐ ☐ 8. All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? (Rule 1.11.9 (5), pg 47)
- ☒ ☐ ☐ 9. Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? (CPSC 3.4, 3.5, pg 15)
- ☒ ☐ ☐ 10. Are use zones adequate? If not, where are they inadequate? (CPSC 5.3.9, pg 40)
- ☐ ☐ ☒ 11. If swings are present, are S-hooks in good repair? If not, state deficiency _____ (CPSC 3.2, pg13)
- ☒ ☐ ☐ 12. If slide is present, is exit height/exit zone adequate? If not, state deficiency _____ (CPSC 5.3.6.4-5 pgs 34-35)
- ☐ ☐ ☒ 13. Are spring rockers a minimum of 6 ft. apart? (ASTM 9.5.1.2, pg 15)
- ☒ ☐ ☐ 14. Is age-appropriate equipment being used? If not, state which pieces are inappropriate _____ (Rule 1.10.2, pg 36)
- ☒ ☐ ☐ 15. Is playground area clean & free of hazards? If not, state deficiency. _____ (Rule 1.11.11 (1), pg 49)
- ☒ ☐ ☐ 16. Is adequate shade present on the playground? (CPSC 2.1.1, pg 5)
- ☒ ☐ ☐ 17. Are concrete footings located at least 6" beneath the surface? (Rule 1.10.2 (2), pg 36)
- ☐ ☐ ☒ 18. Is wood smooth? Documentation provided that wood has been properly treated. (CPSC 2.5.5)

Director



Licensing Official Kimberly Clark, CCFI 1