



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County <u>Tallahatchie</u>	Date <u>02/20/2020</u>
Facility Name <u>Tetlow Community Ed</u>	License Number <u>3265</u>
Purpose <u>Renewal</u>	Capacity <u>75</u>

All Items In Red Are Critical

	In	Out	COS	N/A
Qualified director present	☒	☐	☐	☐
Proper staff to child ratio present	☒	☐	☐	☐
Room and playground capacity met	☒	☐	☐	☐
Center capacity met	☒	☐	☐	☐
License/complaint visible	☒	☐	☐	☐
Certified food manager	☒	☐	☐	☐

Sanitation Approved

Garbage and garbage bins maintained	☒	☐	☐	☐
Vector control maintained	☒	☐	☐	☐
Water system approved and functioning	☒	☐	☐	☐
Waste water system approved and functioning	☒	☐	☐	☐
Food service approved	☒	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

	Age/Child/Staff Name
1.	<u>School Age - 20 - Staff #1</u>
2.	<u>School Age - 3 - Staff #2</u>
3.	
4.	
5.	
6.	
7.	

Other Items - Must be corrected

	In	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☒	☐	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

Walls, ceilings, floors, toys, equipment clean and in good repair	☒	☐	☐	☐
Lighting approved	☒	☐	☐	☐
Heating/cooling approved	☒	☐	☐	☐
Ventilation adequate	☒	☐	☐	☐
Glass approved and shielded	☒	☐	☐	☐
Telephone on premises, available, and functioning	☒	☐	☐	☐
Electrical outlets protected	☒	☐	☐	☐
Large appliances located properly	☒	☐	☐	☐
Sinks and toilets working properly	☒	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☒	☐	☐	☐
Children barred from kitchen	☒	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☒
Exits, doors and fastening devices single action approved and in good working order	☒	☐	☐	☐
Exits unobstructed	☒	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☒	☐	☐	☐
First aid kits stocked and easily accessible	☒	☐	☐	☐
Playground area clean, shaded, well drained and equipped and fence in good repair	☐	☐	☐	☒
Playground equipment meets standards	☐	☐	☐	☒
Pool area clean, fenced, and adequately maintained	☐	☐	☐	☒

Diaper changing stations adequate in number and each fully supplied (number _____)

Center Director/Individual Choncha FlowersChild Care Representative Palmer Sharp



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 4Date 12/20/2020

Name	<u>Tutorville Community Ed</u>	License No.	<u>3265</u>
Address	<u>301 Hancock Street, Tutorville MS.</u>		
Purpose	<u>Renewal</u>	Director	<u>Chandra Flowers</u>
Mileage Start	<u> </u>	Mileage End	<u> </u>
County	<u>Tallahatchie</u>	Telephone No.	<u>(662) 345-8393</u>
Time In	<u>2:50</u>	Time Out	<u>5:30</u>
		Total Time	<u> </u>

Findings/Comments

Here for renewal inspection. The licensing official met with Melanie Powell, executive director.

Please complete application ^{and} fee online by March 31, 2020.

Submit fire survey and two weeks menus to your licensing official by March 15, 2020.

All contacts hrs must be complete by March 15, 2020.

Rule 1.6.4, 1(c) (2) a (3) a, b.

Findings: The licensing official missing, business telephone number, field trip authorization, emergency authorization, photography authorization and special needs critical information.

TA - Children are not allow to walk home from day care center alone.

Subchapter 1.4.1 (2) Arrival and departure procedures for children:

(A) Procedure, approved by the licensing authority, for assuring a child's safe arrival and departure (All children shall be signed in and out of the facility by an authorized individual).

(B) Procedures for protecting children from traffic and other hazards during arrival and departure and when crossing streets.

Chandra Flowers
Center Director/Designee/Individual

Thelma Shoggy
Child Care Representative

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Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 02/26/2020

Facility Name Tutuiller Community Ed License No. 3265

Subchapter 25: 1.25.9 Violations and Penalties. Rule 7.
Any class I violation of these regulations, in the discretion of the licensing official, ~~regulate~~ agency, is punishable by a monetary penalty of five hundred dollars (\$500.00) for a first occurrence and a monetary penalty of one thousand dollars (\$1000.00) for each subsequent occurrence of the same violation.

(B) allowing a child to be unattended at a licensed child care facility before or after operating hours. This also includes a child being left alone during operating hours when no staff is present at the facility. Further, a child left unattended outside of a child care facility is also considered to be a class I violation.

On finding, the licensing official observed on children applications that children are walking home from daycare center after hour closing hours. All children shall be signed in and out of the facility by an authorized individual.

Please submit a Plan of Correction by March 05, 2020 on 1) What measures will you, as a facility, put into place to correct the immediate violation and how will you prevent recurrence of the violation?

2) Who will be responsible for monitoring to prevent recurrence of the violation?

3) What is the date of expected completion for compliance?

Charsha Flowers
Center Director/Designee/Individual

Shanna Shegoy
Child Care Representative

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Yellow Copy - Operator



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**Child Care Encounter
(Continuation)**Date 2/00/20Facility Name Tutwiler Community Ed License No. 3265Childcare questionnaire left with directorClass I and II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension, or revocation of license.Chandra Flowers
Center Director/Designee/IndividualPalma Shoggy
Child Care RepresentativeWhite Copy - Facility File
Yellow Copy - Operator

Food Service Facility Inspection Results

PIMS ID 3265	Facility Name, Address Tutorville Community Ed 301 Hancock Street Tutorville MS	Date 02/20/2020
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CRITICAL VIOLATIONS

CORRECTION PLAN AND SCHEDULE

No critical violations	"A"
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☐ 92020 Scheduled ☐ 92030 Followup ☐ 92040 Complaint ☐ 92050 Consultation ☐ 92070 Plan Review/Const. ☐ 92080 No Inspection ☐ 92090 Restaurant Training	☒ 92010 Permit No Charge ☐ 92015 Permit 1 \$30.00 ☐ 92011 Permit 2 \$100.00 ☐ 92012 Permit 3 \$150.00 ☐ 92013 Permit 4 \$200.00
Permit Date	Environmental Code HTS
Please Remit within 10 days to:	

Certified Manager

Licence Number

Facility Signature Chandra Fleener
Environmental Signature Chandra Shropshire

White Copy - Facility
Yellow Copy - PIMS
Pink Copy- Environmentalist



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name Tutwiler Community Ed Center License No. 3265 Date 02/00/2020

Yes	No	N/A	
☒	☐	☐	1. Policies and procedures (<i>Parent's Handbook</i>) {Rule 1.4.1}
☒	☐	☐	2. Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)}
☒	☐	☐	3. Approved arrival and departure procedures {Rule 1.4.1 (2)}
☒	☐	☐	4. Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)}
☒	☐	☐	5. Attendance records for children and staff {Rule 1.6.3 (1)}
☒	☐	☐	6. Current alphabetical roster of children (<i>includes date of birth</i>) {Rule 1.6.3 (2)}
☒	☐	☐	7. Current staff roster (<i>includes date of birth & date of hire</i>) {Rule 1.6.3 (3)}
☐	☐	☐	8. Monthly records of fire/disaster drills {Rule 1.6.3 (5)}
☐	☐	☒	9. Medication record with date, time, signature for 90 days {Rule 1.6.3 (6)}
☒	☐	☐	10. Immunization Records for Children and Staff {Rule 1.6.3 (8)}
☒	☐	☐	11. Personnel records (<i>attach employee's records form</i>) {Rule 1.6.4}
☐	☐	☒	12. Volunteer records {Rule 1.6.5 & Rule 1.6.6}
☒	☐	☐	13. Children records (<i>attach children's records form</i>) {Rule 1.6.7}
☐	☒	☐	14. Reports of serious occurrences made as required {Rule 1.7.1}
☐	☒	☐	15. Communicable diseases reported as required {Rule 1.7.3}
☐	☒	☐	16. Daily written reports provided to parents for infants and toddlers {Rule 1.7.4}
☒	☐	☐	17. Staff present who hold valid CPR and First Aid Certification {Rule 1.8.1 (4) & (5)}
☒	☐	☐	18. Age appropriate program of activities posted in each room {Subchapter 9}
☐	☐	☒	19. Required toys present in infant room {Rule 1.10.1 (2)}
☐	☐	☒	20. Required toys present in toddler room {Rule 1.10.1 (3)}
☐	☐	☒	21. Required toys present preschool room {Rule 1.10.1 (4)}
☒	☐	☐	22. Licensed pest control contractor {Rule 1.11.14}
☐	☐	☒	23. Pets present (<i>proof of immunization as required, signed by veterinarian</i>) {Rule 1.12.6}
☒	☐	☐	24. Appropriate discipline policy followed {Subchapter 14}
☒	☐	☐	25. Appropriate transportation policy followed {Subchapter 15}
☐	☐	☒	26. Infant feeding schedules posted (<i>Appendix C, VII</i>)

Comments/Recommendations _____

☐ Pass –
 License to be issued: ☐ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

Chanda Flowers
☐ Director ☐ Designee

Palma Shapiro
 Child Care Representative