



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

TINY STEPS ACADEMY

License #: 6616

Director: DENEKA ALEXANDER

Inspection Date: 05/03/2022

Annual/Mid Inspection

Inspector: Linnie Gray

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** Facility has appropriate number of operational toilets and handwashing lavatories. A ratio of 1:15 is required. Each sink is supplied with hot and cold running water, soap, and individual towers for drying. Each toilet is supplied with toilet paper. (Rule 1.11.5 Page 56)

Plan of Correction

1. **POC:** Mrs Alexander is responsible for ensuring all employees have updated letters of suitability's and monitor when they're about to expire. Director will review Rule 1.25.9 (2) (c)(d) Based on observations during record checks review, the facility failed to conduct the required criminal history records check on 4 employees. Three of these employees were alone in separate classrooms providing unsupervised care to the children.
Person Responsible: Deneka Alexander **Date for Completion:** May 13, 2022
2. **POC:** Mrs Alexander is responsible for ensuring all employees and children have updated immunizations records and monitor when they're about to expire and make sure they have up to date immunization records. Director will review Rule 1.25.9 (2) 1.
Person Responsible: Deneka Alexander **Date for Completion:** May 13, 2022
3. **POC:** Mrs Alexander states that she will contact maintenance to have toilet and sink repaired.
Person Responsible: Deneka Alexander **Date for Completion:** May 4, 2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)
2. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
3. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)

Plan of Correction

1. **POC:** Mrs. Alexander states she has contacted maintenance to have exposed bolts around border to be repaired.
Person Responsible: Deneka Alexander **Date for Completion:** June 9, 2022
2. **POC:** Ms. Alexander states she will replace surfacing on both playgrounds. Facility has until June 6, 2022 to get this completed. Ms. Alexander will notify Licensure Official of completion.
Person Responsible: Deneka Alexander **Date for Completion:** June 6, 2022
3. **POC:** Mrs Alexander states she has contacted maintenance to get the gap in the gate and the gate latch repaired on the fence.
Person Responsible: Deneka Alexander **Date for Completion:** Immediately

Infant Classroom Violations Cited

Infant Room - Classroom Number: 5

No violations cited.

Infant Classroom - Classroom Number: 5

Toddler Classroom Violations Cited

Toddler Ones - Classroom Number: 4

No violations cited.

Toddler Classroom - Classroom Number: 4

Toddler Ones - Classroom Number: 3

No violations cited.

Toddler Classroom - Classroom Number: 3

Twos Classroom Violations Cited

Two's Room - Classroom Number: 8

No violations cited.

Twos Classroom - Classroom Number: 8

Two's Room - Classroom Number: 7

No violations cited.

Preschool Classroom Violations Cited

Preschool Fours - Classroom Number: 9

1. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)

Preschool Classroom - Classroom Number: 9

1. **POC:** Mrs Alexander states she will contact maintenance to get chipped/peeling paint in multiple areas of the facility repaired.

Person Responsible: Deneka Alexander **Date for Completion:** May 13, 2022

Preschool Three's - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

Preschool Five's - Classroom Number: 10

No violations cited.

Preschool Classroom - Classroom Number: 10

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to be 'R. L. Smith', written over a horizontal line.

MSDH Licensure Representative Signature

Linnie
Gray