



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

MARY C. JONES HEAD START CENTER

License #: 0233

Director: Bridget Lewis

Inspection Date: 12/15/2022

Annual/Mid Inspection

Inspector: Lisa Allen

### Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** Facility has appropriate number of operational toilets and handwashing lavatories. A ratio of 1:15 is required. Each sink is supplied with hot and cold running water, soap, and individual towers for drying. Each toilet is supplied with toilet paper. (Rule 1.11.5 Page 56)

#### Plan of Correction

1. **POC:** During classroom A inspection the licensing official observed that the hot water was not working. Per the designee, a work order has been put in and they are currently waiting on the part to arrive to make the needed repairs. During the inspection, the licensing official observed that the caregiver takes all the children to the hallway restroom. There is hot and cold water in these restrooms. Technical assistance was given on using the hallway restrooms until repairs have been made at the classroom handwashing sink, and also moving the children to another classroom that has hot and cold water. The work order should be submitted by the timeframe given.

**Person Responsible:** Director    **Date for Completion:** December 21, 2022

2. **POC:** Subchapter 5: Personnel Requirements Rule 1.5.2 3b states" the facility owner, and each employee shall have criminal history records checks (fingerprint) child abuse registry checks, and sex offender registry checks completed at least every five years. During the inspection, the licensing official observed that the security guard does not have a letter of suitability on file. Per the designee, the guard is under an outside contract. Technical assistance was given on understanding that before any person is employed at the facility a letter of suitability and all other required documents are needed before they enter the facility. The security guard is only allowed on the outside of the facility and never to go around the children until his letter of suitability is back. The facility has until the timeframe given to submit the guard's letter.

**Person Responsible:** Director    **Date for Completion:** Dec 21, 2022

### Kitchen Violations Cited

1. **Out of Compliance:** A Certified Food Manager or designated person in charge is present who can demonstrate knowledge and perform duties. (FC 2-101.11, 2-102.11, & 2-103.1)
2. **Out of Compliance:** Food received from approved source is received at proper temperature. (FC 3.202.11)

## Plan of Correction

1. **POC:** During the inspection, the licensing official was informed that the facility cook was no longer employed at the facility. Per the designee, the facility is currently receiving its meals from JPS. A food manager is still needed at the facility who is aware of how to handle the food. Technical assistance was given on having a food temperature log showing the temperature of the food when it's leaving JPS and once it has arrived at the facility. A food contract from JPS, temperature log, and a food manager certification from an employee employed at the facility are needed by the timeframe given.

**Person Responsible:** Director    **Date for Completion:** January 04, 2022

## **Nutritional Guidelines Violations Cited**

No violations cited.

## **Playground Violations Cited**

No violations cited.

## **Preschool Classroom Violations Cited**

Coassroom A - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Classroom B - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Classroom F - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

## **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

## **Child Care Director Signature**



## **MSDH Licensure Representative Signature**

Isabel Allen

Denise Hone